



60 Point Cleaning Checklist

Bathroom

- Bathtub - Clean with disinfectant solution.
- Showers - Clean with disinfectant solution. Polish faucet to a shine.
- Tile - Clean shower area only with disinfectant solution, up to hand height.
- Hand height vents - Dust and vacuum (if provided).
- Glass doors - Clean both sides with appropriate cleaning solution and microfiber cloth.
- Sinks - Clean with disinfectant solution. Clean any water or dirt behind the sink. Polish metal fixtures to a shine.
- Toilets - Heavy scrub, clean with disinfectant solution. Deodorize its exterior and wipe bases clean with disinfectant solution.
- Light switches - Dust.
- Cabinets - Wipe down. Disinfect exterior only.
- Counter tops - Scrub, clean, disinfect. Wipe to a streak-free shine.
- Window blinds - Dry dust.
- Windowsills - Dry dust.
- Windowsills - Wipe down with a damp cloth.
- Mirrors - Dust it and wipe it with glass cleaning solution. Remove soil and fingerprints, wipe it to a streak-free shine.
- Doors - Wipe down with a damp cloth.
- Door handles - Clean with disinfectant solution.
- Carpet/Rug - Vacuum (if provided).
- Trash and recycle bins - Empty and discard.

- Trash and recycle bins - Replace with new liner.
- Hard floor - Sweep. Remove any marks on the floor, clean under easily movable furniture.
- Hard floor - Mop. Remove any marks on the floor, clean under easily movable furniture.

Kitchen

- Dishwasher - Load all dirty dishware into it and run dishwasher (1 load) or empty dishwasher if clean.
- Frames, pictures, and paintings hanging on the wall - High dust.
- Microwave - Clean, disinfect, and dry (inside and out).
- Toaster - Wipe down with damp cloth. Remove any traces of food crumbs and liquid spills.
- Refrigerator - Wipe down with damp cloth (outside only).
- Cabinets - Wipe down exterior only.
- Backsplash - Scrub, clean, disinfect.
- Stove top - Scrub, clean, disinfect. Wipe to a streak-free shine.
- Sinks - Clean with disinfectant solution. Polish metal fixtures to a shine.
- Window blinds - Dry dust.
- Windowsills - Dry dust.
- Counter tops - Scrub, clean, disinfect. Wipe to a streak-free shine.
- Carpet/Rugs - Vacuum (if provided). Clean under easily movable furniture.
- Chairs - Place it under desks and tables in an orderly position.
- Trash and recycle bins - Empty and discard.
- Trash and recycle bins - Replace with new liner.
- Hard floor - Sweep. Remove any marks on the floor, clean under easily movable furniture.
- Hard floor - Mop. Remove any marks on the floor, clean under easily movable furniture.

Bedroom/Living Room/Offices

- Frames, pictures, and paintings hanging on the wall - High dust limited to hand-reach.
- Furnishings - High dust limited to hand-reach. Wipe clean areas with a damp cloth to remove any collected dust, dirt, or debris.
- Hand height light fixtures - Dust down.
- Window blinds - Dry dust.
- Windowsills - Dry dust.
- Light switches - Dust.
- Radiators/AC units - Dust and wipe down.
- Hand height vents - Dust and vacuum (if provided).
- Doors - Wipe down with a damp cloth.
- Electronic devices, including monitors, computers, and keyboards - Wipe down with dry cloth, no screen wiping.
- Disinfect keyboards.
- Wood and metal shelves - Wipe down.
- Linen replacement - Remove dirty bed linens and replace with clean sets.
- Carpet/Rugs - Vacuum (if provided).
- Clean under easily movable furniture.
- Trash and recycle bins - Empty and discard.
- Trash and recycle bins - Replace with new liner.
- Hard floor - Sweep. Remove any marks on the floor, clean under easily movable furniture.
- Hard floor - Mop. Remove any marks on the floor, clean under easily movable furniture.

Before We Leave

- Collected trash - Take outside.
- Cleaning tools & supplies - Organize and place in an orderly fashion.
- Complete walkthrough of this checklist.
- Offer walkthrough (if applicable).
- Lights and AC units - Turn off if nobody is home